

14 JUNE 2002

Personnel

AFRC MEDICAL AWARDS



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: HQ AFRC/SGSA
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Supersedes AFRESI 36-2803, 15 April 1997

Certified by: HQ AFRC/SG
(Col William Thornton)

Pages: 4
Distribution: F

This instruction implements Air Force Policy Directive 36-28, *Awards, and Decorations*. It establishes the guidance for AFRC Medical Awards to include all Category A medical and aeromedical evacuation units and individuals. These awards identify and recognize outstanding achievements and services of units and individuals of the Air Force Reserve Medical Service. It describes award eligibility criteria and nomination, selection, and presentation procedures. Unit and group commanders are not eligible for awards.

SUMMARY OF REVISIONS

This revision deletes the individual category for Outstanding Air Reserve Technician Officer/NCO/Airman and establishes a separate category for Air Reserve Technicians to be submitted for awards who are assigned to Deployable Medical Unit, Non-Deployable Medical Unit, Aeromedical Evacuation Unit, and Aeromedical Staging Squadron. This revision further deletes the requirement for “more than 100 people authorized” in the Outstanding Aeromedical Evacuation Squadron with C-130 and Mobile Aeromedical Facility (MASF) Missions, and the requirement for “C-130, C-9 and C-141 Missions” in the category for Outstanding Aeromedical Evacuation Squadrons. It includes the guidance for the Brigadier General Donald B. Wagner Administrative Excellence Award and the Outstanding Aeromedical Staging Squadron (100 Bed) awards, and clarifies the requirements for the Lt General George E. Schafer Trophy. A “[]” indicates revised material since the last edition.

1. Nominating Procedures:

- 1.1. Wing commanders make nominations for each award category.
- 1.2. Send original nomination packages to appropriate regional support group/SG (4 AF - 604 RSG/SG, 10 AF - 610 RSG/SG, and 22 AF - 622 RSG/SG) no later than 1 March.

1.2.1. RSG/SG designates a three-person panel to review nominations and select NAF nominations for NAF/CC endorsement.

1.2.2. RSG/SG forwards not more than one nomination package for each award to HQ AFRC/SGS, 135 Page Road, Robins AFB GA 31098-1601 to arrive not later than 1 April.

1.3. Nomination period covers the previous calendar year.

1.4. Limit nomination packages to:

1.4.1. A single AF Form 1206, **Nomination for Award**, prepared in bullet format.

1.4.2. A records review Report of Individual Personnel (RIP) obtained from the military personnel flight or from PC3 for individual awards.

1.4.3. A cover letter with the wing commander's endorsement.

2. Selection:

2.1. HQ AFRC/SG designates an award selection committee of not less than three individuals to select award winners.

2.2. HQ AFRC/SG provides selectees' names to the AFRC Vice Commander for final approval according to AFRCI 36-2801, AFRC Awards Program.

3. Award Description. A command plaque with the Air Force Reserve crest or similar item with the name of award, recipient, and period of the award.

4. Criteria of Awards:

4.1. Information clearly reflects specific accomplishments for the year covered by the nomination. Emphasize significant facts (achievements and accomplishments), continuous improvement efforts, and tangible results.

4.2. Specific criteria for awards are listed in [Attachment 1](#) and [Attachment 2](#).

5. Notification:

5.1. HQ AFRC/SG dispatches a message to all NAF/CCs and parent wing commanders announcing award selections. HQ AFRC/SG sends individual letters to each award selectee and nominee through the NAF/CC and nominating wing commander.

5.2. Upon notification of award selection, the unit is responsible for submitting narrative of individual/unit nomination for inclusion in the awards luncheon program by 1 August.

6. Presentation. HQ AFRC/SG or designated representative presents the award at an appropriate ceremony. Official temporary duty (TDY) for individual award winners or a representative from the unit is authorized. Commanders request man-days and orders according to AFMAN 36-2115.

JAMES E. SHERRARD III, Lt General, USAF
Commander

Attachment 1**UNIT AWARDS**

A1.1. Outstanding Aeromedical Evacuation Squadron with C-130 and Mobile Aeromedical Staging Facility (MASF) Missions. Any Reserve aeromedical evacuation unit with a C-130 and MASF mission is eligible.

A1.2. Outstanding Aeromedical Evacuation Squadron (less than 100 people authorized). Any Reserve aeromedical evacuation unit (less than 100 people authorized) is eligible.

A1.3. Outstanding Aeromedical Evacuation Squadron (greater than 100 people authorized). Any Reserve aeromedical evacuation unit (greater than 100 people authorized) is eligible.

A1.4. Outstanding Contingency Hospitals, Detachments, Medical Squadrons (With Air Force Theater Hospital/Expeditionary Medical Support (AFTH/EMEDS)). Any Reserve contingency hospital, detachment, or medical squadron with ATH mission is eligible.

A1.5. Outstanding Medical Squadron/Aerospace Medicine Squadron (with generation mission). Any Reserve Medical Squadron with an in-place generation mission is eligible.

A1.6. Outstanding Aeromedical Staging Squadron (250 and 150 bed) . Any Reserve Aeromedical Staging Squadron (ASTS) with 250 bed or 150 bed mission is eligible.

A1.7. Outstanding Aeromedical Staging Squadron (100 Bed). Any Reserve Aeromedical Staging Squadron (ASTS) with 100 bed mission is eligible.

A1.8. Lt General George E. Shafer Trophy (Also reference AFI 36-2856). This award was established to recognize outstanding Air National Guard and Air Force Reserve Command medical units. Each NAF/RSG submits on even numbered years one Reserve medical unit that has been selected in each award category to represent the numbered air force. "The Schafer Trophy alternates annually between the Air National Guard and the Air Force Reserve Command. All unit award winners from each category will be considered by an HQ AFRC/SG selection panel."

A1.9. Reserve Officers Association (ROA) Outstanding Reserve Medical Unit. "All unit award winners for each category will meet the HQ AFRC/SG selection panel."

Attachment 2

INDIVIDUAL AWARDS

A2.1. Outstanding Reserve Officer/NCO/Airman Assigned to a Deployable Medical Unit . Any officer/NOC/airman assigned to a deployable medical unit as defined in [Attachment 1](#), paragraph [A1.4.](#), is eligible.

A2.2. Outstanding Air Reserve Technician Officer/NCO/Airman Assigned to a Deployable Medical Unit . Any officer/NCO/airman assigned to a deployable medical unit as defined in [Attachment 1](#), paragraph [A1.4.](#), is eligible.

A2.3. Outstanding Reserve Officer/Airman/NCO Assigned to a Non-Deployable Medical Unit. Any officer/NCO/airman assigned to a non-deployable medical unit as defined in [Attachment 1](#), paragraph [A1.5.](#) is eligible.

A2.4. Outstanding Air Reserve Technician Officer/NCO/Airman Assigned to a Non-Deployable Medical Unit. Any officer/NCO/airman assigned to a non-deployable medical unit as defined in [Attachment 1](#), paragraph [A1.5.](#), is eligible.

A2.5. Outstanding Reserve Officer/NCO/Airman Assigned to an Aeromedical Evacuation Unit. Any officer/NCO/airman assigned to an aeromedical evacuation unit as defined in [Attachment 1](#), paragraph [A1.1.](#), paragraph [A1.2.](#), and paragraph [A1.3.](#) is eligible.

A2.6. Outstanding Air Reserve Technician Officer/ NCO/Airman Assigned to an Aeromedical Evacuation Unit. Any officer/NCO/airman assigned to aeromedical evacuation unit as defined in [Attachment 1](#), paragraph [A1.1.](#), paragraph [A1.2.](#), and paragraph [A1.3.](#) is eligible.

A2.7. Outstanding Reserve Officer/NCO/Airman Assigned to Aeromedical Staging Squadron. Any officer/NCO/airman assigned to an Aeromedical Staging Squadron or Flight is eligible.

A2.8. Outstanding Air Reserve Technician Officer/NCO/Airman Assigned to an Aeromedical Staging Squadron. Any officer/NCO/airman assigned to an Aeromedical Staging Squadron or Flight is eligible.

A2.9. Outstanding Reserve Medical Quality Initiative. Groups, teams, or individuals assigned to a Category A medical or aeromedical evacuation unit are eligible.

A2.10. Brigadier General Donald B. Wagner Administrative Excellence Award (Also reference AFI 36-2856). This award was established to recognize MSC officers from either the Air Force Reserve Command or the Air National Guard who make outstanding administrative contributions to the Air Force Medical Services. This award alternates annually between the Air National Guard and the HQ Air Force Reserve Command Surgeon.